



*Our Lady of the Angels Primary School  
Parents and Friends Association*

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## General Meeting Minutes

October 28<sup>th</sup> 2015 – 7.00pm

### **PRESENT:**

Annemarie Bond     President  
Kellie Owen         Vice President  
Rebecca Galea      Treasurer  
Lee-Ann Wallis     Secretary  
Eva La Rocca        Principal  
Cathy Hey            Assistant Principal  
Glenda Vecchio  
Matthew Bond  
Alison Streater  
Kim Palmer-Burton  
Joanna Gladwell  
Melissa Eldred  
Anne-Marie Apap  
Monique Falzon  
Jennifer Billyard  
Kylie Ross

**OPENING & PRAYER:** Chairperson Annemarie Bond opened the meeting at 7.00pm with a prayer.

**APOLOGIES:** Father Warren, Kelly Papandrea, Kelly Cleary, Ruth Parsell, Geraldine Farrugia, Ela Hudson

### **MINUTES FROM PREVIOUS MEETING – GM August 5<sup>th</sup> 2015**

Corrections: Weed killing and clearing – area is behind the building which currently houses Year 3,

not along Withers Road as stated in minutes. These minutes to be updated and accepted at next meeting.

## **BUSINESS ARISING FROM PREVIOUS MEETING**

### Facebook Page :

- Was brought to a GM. Thank you to Lee-Ann who created the page.
- The page has been active since August 26.
- Lee-Ann Wallis and Annemarie Bond are the administrators.
- It seems to have been well received with 66 page likes and a lot of traffic with people reached. All comments posted have been positive. All comments are monitored by Annemarie and Lee-Ann.
- The page is advertised weekly in the newsletter and on any documents sent out by the P&F.

### Excursion Bag:

- Thank you to Kellie who found several quotes and designs as discussed at the last GM.
- Design – thicker straps, navy, white logo screen print, agreed upon and was hurried along due to the Kinder orientation this week.
- Helen has all the details and this will be added to the Uniform shop list.
- Suggestion of one per family so each child has one on an excursion.
- Sample shown by Eva at the meeting

### Future Representative Shirts design

- As per the discussion at the last GM, Annemarie obtained the final quote and design from Sinalli Sport with the idea that parents could purchase their own rep shirt. These shirts are without strip numbers therefore can not be used for all representative sports and minimum order numbers also apply.
- This has been passed on to Eva and Helen to determine the feasibility of making this available.

## **PRESIDENT'S REPORT**

### Grandparents' Morning Tea

- Huge success although inclement weather.
- ENORMOUS thank you to Kellie Owen for her hard work and organisation.
- Over 50 bakers which was wonderful.
- In future, P&F will need to consider purchasing food in addition to bakers due to increased numbers next year.
- We will also need to boost our catering supplies. We will need to purchase another 2 x 20L urns in addition to the 2 already available for use. P&F are currently looking at costs and size options.
- Jo Gladwell suggested a powerless which works a large thermos. Jo will provide further details.
- We will need to re-consider the setup of tea/coffee as grandparents struggled with the stairs and holding their cup.

### Fathers' Day Stall

- ENORMOUS thank you to Kelly Cleary and Rebecca Galea for their organisation and hard work before and then on the day. Thank you also to all of the wonderful parent helpers come/ sales assistants on the day. It was a wonderful opportunity for the children to purchase a gift for their fathers.

- The day worked really well. Purchase estimate was very accurate, there is only one small box left over.

### Fathers' Day Breakfast

- There was a wonderful turn out. A very positive response from families.
- A special thank you to all of the parent helpers, both mums and dads, and to Mrs Hey and Mr Baker for helping with the early shift.
- Thank you to Glenda Vecchio for loaning us a bain marie for the morning. We will miss her and her generosity in the future.
- We did our best to cater for the number expected. We are grateful for the opportunity to have been able to sell the remaining fresh eggs, bacon and bread in the afternoon before and after assembly. The event cost just short of \$600 so we will need to budget adequately for this next year especially as the school gets larger.

### Bingo Night – BLINGO BINGO

- This night was held Friday Oct 16. It was wonderful to see people get into the spirit of the event and wear their BLING!
- It really was a fun night. Photos were plastered on Facebook with comments received from those who attended and even from someone well out of area who had heard about our wonderful night! Good news travels!  
A special thank you to all of the parents and P&F members who spent countless hours planning and making decorations, cleaning the hall both before and after then event.
- A special thank you to Jim Newell, grandfather to the Gladwell children who donated his time and equipment to run the night
- Another special thank you to Matthew Bond for being the MC on the night ensuring the night ran smoothly.
- Money raised on the night was due to the outstanding support of prizes from businesses in our community. We were inundated with prizes right up until the actual day of the event.

Thank you to ...

- |  |  |
|--|--|
| - The Australian Brewery                       | - Tania Fallone Hair Stylist                 |
| - Tooheys                                      | - Essence Patisserie Rouse Hill              |
| - MezeMe Grove                                 | - Kristy's Tanning                           |
| - IGA Beaumont Hills                           | - My Treasure Gifts and Homewares            |
| - Portobello Pizza & Pasta                     | - Rebel Sport Rouse Hill                     |
| - Masters Home Improvement                     | - Cincotta Discount Chemist Beaumont Hills   |
| - The Fiddler                                  | - Jill Johnston Beauty and Massage Therapist |
| - Bunnings Warehouse Seven Hills               | - WOW Designer Giftware                      |
| - Siam Corner Thai Restaurant                  | - Tom's Family Butchery Rouse Hill           |
| - Parramatta Eels                              | - The Coffee Club                            |
| - iFLY Downunder                               | - Mad Mex Rouse Hill                         |
| - Outback Jacks Bar & Grill                    | - Absolute Hair & Beauty                     |
| - Commonwealth Bank Australia                  | - Price Attack Rouse Hill                    |
| - Bella Beaumont Pizzeria                      | - Hair Warehouse Rouse Hill                  |
| - Independent Locksmiths & Security Parramatta |  |

\*\* A Certificate of Appreciation and accompanying letter will be sent out to them. Thank you to Helen for her help with this.

- Annemarie also gave a special thank you to the parish office for their patience and support as we planned for and set up the evening.

Second hand Uniform Shop 2<sup>nd</sup> Kinder orientation on Nov 5th

- As discussed at the last GM and confirmed with Helen
  - Stocks quite low and mainly small sizes
  - To be promoted at 1<sup>st</sup> orientation
- Thank you to Jo Gladwell and Kelly Papandrea for their help with this.

#### Kinder orientation – Morning tea Nov 5<sup>th</sup> : 2016 parents need to be informed

- A letter has been emailed to Kinder parents asking them to come for a chat and bring a plate. We would like to make the new parents feel welcome and involved before their children even begin at OLA.
- We have had a few responses so far and we open the invitation to any parents who may be free to join us for a cuppa and to share their wisdom.

#### Masters BBQ – Sunday Oct 25<sup>th</sup>

- Thank you to Lee-Ann Wallis who coordinated the event and thank you to the helpers who came on the day. It was wonderful to have the opportunity to talk to people in the community about our school. It was surprising that so many did not even know where the school was located.

#### Catering Item Purchases-

- 2 x 20L urns \$150 each
- Bain Marie 5 or 6 pan averages at about \$400 depending on size
- Raffle Barrel \$165

#### Thank you:

- Annemarie thanked all the ladies on the P&F who have worked tirelessly on each event this year. She thanked all of the parents who have helped and supported all the crazy ideas and who have put their enthusiasm and positive energy behind the P&F ventures.
- Another thank you to the parish office for their patience and support.
- A special thank you to Eva, Cathy and all of the staff for their support this year. It has been jam-packed few terms but are very proud of what has been achieved together for our school community.

#### **PRINCIPAL'S REPORT**

- Thank you to the P&F and to those who have helped to make every event successful. Everyone has been very happy.
- Eva was unable the BLINGO night Blingo night but was impressed by the photos on Facebook and she heard from staff and parents how much fun the night was.
- Masters BBQ – great to have an event in the community as well as doing some fundraising which isn't just dependant on the school community

#### Playground

- Thank you to the P&F for their donation towards the playground. Still waiting on final tender to be finalised for fencing.
- The school roster for use of the playground has been drawn up and is ready to go.

#### Kindergarten Enrolments for 2016

- Kindergarten enrolments are 75 for next year. Comprises of 38 new families and 37 siblings. 19 are first time families with a child at school.
- The morning tea at Kinder orientation will be very important to make families feel welcome.

#### New building to begin

- Tenders are currently out and we are hopeful of having builders on site in December to commence the work.
- The new building will house 2 grades. Eva hopes to be able to move into the new building by the middle of 2016.
- 2016 Kindergarten will move into ground level of the existing 2 storey building and the current kinder room will be converted into the library.
- A canteen will eventually be housed in the wet room area of the existing building

### End of year events

- Friday Week 10 – Thank you afternoon tea for parents helpers will be put on by the school.
- Carols night to be held on Tuesday of last week of school. P&F to organise Santa and transport. Carols to follow.
- School disco confirmed for the school social next year in Week 3.
- Dance Fever has been booked by Eva and they will do the evening free of charge. The P&F to set up Parish Hall and school staff to supervise the children in the hall while parents socialise outside.

### TREASURER'S REPORT:

#### **Current Account Balance**

- \$17,063.35

#### **Donations made to OLA by P&F**

- \$15,200 – Playground and representative sport shirts

#### **Profits from fund raising since 31 July 2015:**

- Special Treats- \$741.50
- Athletics Carnival Coffee Van Donation - \$80
- Blingo Night - \$1976.60
- Fathers Day Stall - \$912.10
- Masters Sausage Sizzle - \$558.70

#### **Expenses**

- Grandparents' Morning Tea - \$138
- Fathers' Day Breakfast - \$591.20

### PARENT REPRESENTATIVE COUNCIL: (Annemarie)

Next meeting to be held on 16<sup>th</sup> November at 7pm – DAC Blacktown. More information on the PRC website.

Annemarie will include details in 'P&F News' in the newsletter this week.

### GENERAL BUSINESS

#### Proposed donation / fundraising ideas for 2016

- A shade cloth for playground, potential to be installed early next year.
- Shade shelters for playground. Timber and aluminium designs discussed and pictures shown.
- Annemarie Bond obtained quotes for the aluminium / colourbond design from SCULLY

OUTDOOR DESIGNS and DRAFFIN STREET FURNITURE as a guide for fundraising. Each shelter would average around \$5000 including installation. Those present agreed it would be a good idea and something to fund raise for. This could be considered in the second half of 2016 once the building is complete.

- A suggestion was made that money could be donated to help with the purchase of technology /iPads or learning resources. Eva said that the school is very well resourced and this has been covered in the school budget. Preference from Eva is to focus on the outdoor areas of the school.

#### Fundraising Ideas for 2016

- Trivia night
- High Tea / Night market
- Shopping tour
- The Good Guys School Donation Program (starts January, Alison Streater finding out details)
- Car boot sale
- Movie night / social

#### **NEXT MEETING DATE:**

Week 5, Wednesday 24<sup>th</sup> February 2016

#### **MEETING CLOSED:**

7.41pm