



*Our Lady of the Angels Primary School  
Parents and Friends Association*

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**ANNUAL GENERAL MEETING MINUTES**  
**18<sup>th</sup> May 2016 – 7.00pm**

**PRAYER & WELCOME**

**PRESENT**

Eva La Rocca

Cathy Hey

Annemarie Bond

Kellie Owen

Rebecca Galea

Lee-Ann Wallis

Monique Falzon

Anne-Marie Apap

Melissa Eldred

Kelly Cleary

Belinda Connellan

Joanna Gladwell

Matt Bond

Cristina Garcia

Natalie Spiteri

Kristy Haynes

Pauline Trainor

Melissa Strong

Marie Sales

Elicia Pace

Sara Whitehurst

Alison Streater

Melissa Buck

**APOLOGIES**

Kylie Ross

Kylie Terzo

## **MINUTES FROM PREVIOUS MEETING –**

Corrections:

Accept minutes – Kellie Owen

Second Minutes – Nicole Brown

## **BUSINESS ARISING FROM THE PREVIOUS MEETING**

Winter Jacket - Melissa Buda

- Melissa brought a sample of the winter vest to the meeting from OZ FASHIONS Granville.
- Pricing would be \$50 and would include embroidery. It was agreed that as this would be an item worn over the uniform, that the school logo should definitely be embroidered onto the vest.
- Everyone agreed it would look very smart with the winter uniform and should be added to uniform list.
- Eva La Rocca will follow up with the uniform to discuss the order process, minimum orders, timeframe etc.

## **PRESIDENT'S REPORT**

- Fiesta

Thank you to all those who have taken on the responsibility of running a grade stall.

<b><u>P&amp;F Contact</u></b>	<b><u>Stall / Activity</u></b>	<b><u>Grade / People Responsible</u></b>
Kellie Owen	Raffle – Tickets 1book/family (dist through school) & through parish (Mass) Prizes are almost finalised – once they are tickets can be printed.	P&F and Parish Office **Thank you to the team who sought donations for our raffle and followed up with countless businesses.
Lee-Ann	Lucky Dip: Due to past success this year the lucky dip stall will be broken up into age groups preschool – year 2 and primary age	Kindergarten – Lee-Ann Wallis and Alana Sourial
Kellie/Annemarie	Sweets (with Coffee)	Year 1 – Katrina Mazza/Kylie Ross/ Mel Jacobs
Annemarie	Slushies	Year 1: Kid's Corner Mel Jacobs
	Sand Art	Year 2: Kid's Corner

	Plaster Fun	Monique Falzon Anne Marie Apap Jen Ross Elicia Laborte
Annemarie	Soccer goals (using school football target)	Year 3 ** Would like someone to set this up and organise a roster with the names.
Annemarie	BBQ roster to support Parish Social Committee ** Instead of raffle tickets	Year 3 ** Would like someone to organise roster.
	White Elephant ** Instead of wrist bands	Year 4- Nicole Brown to liaise with Margaret Sultana
Annemarie / Kellie	Balloon Guessing Competition: Fr Warren's Ute	Year 4- Nicole Brown
Jo Gladwell	Art Hall: 1 artwork per child. Display in hall set up by teachers and sold by Year 5.	School / Year 5- Jo Gladwell & Kelly Cleary
Annemarie / Kellie	Glowsticks / Showbags Stall (P&F org showbags)	Year 6 – Natalie Spiteri & Natasha Pacella
Annemarie	Face painting and balloon twisting	First Meridien Carley Searle
P&F Executive	Ride sales (Term 3 -Wk2/3/4) Assembly	
Annemarie	Market Hall: Crafts, jams, jewellery & embroidery ** Open to school and parish community. Monique trying to avoid double ups.	Monique Falzon Please email Monique or the P&F if you would like more information.
<p><b>Entertainment - Luis (Parish) and Annemarie (School community)</b></p> <ul style="list-style-type: none"> <li>- OLA School – OLA's GOT TALENT <b>1pm – length of time TBC</b></li> </ul> <p>(3 finalists per grade on main stage)</p> <ul style="list-style-type: none"> <li>- Instyle Performing Arts</li> <li>- Gracie Barra Martial Arts</li> <li>- Starlets Cheerleading - <b>20minutes</b></li> </ul>		

**FIESTA 'BRING IN' DAY:**

- We will be having a 'Fiesta Collection Day' in week 9, beginning June 20.  
A note will go out outlining a request for a small donated item or \$2 coin.
- Kinder – Lucky dip items (Preschool- Year 2age )
- Year 1 – Poppers (ALDI - \$1.99 for 6pack)

- Year 2- Packets of **wrapped** lollies (e.g. lolly pops, fizzers, gummy packets)
- Year 3 – Lucky dip items (Year 3 age and up)
- Year 4 - Balloons
- Year 5 – Gold coin
- Year 6 – Gold coin
  
- Mothers’ Day Stall – This year we introduced a few different items to the stall and we have had lovely comments back from families.
- Thank you to the group of ladies who helped to assemble and wrap the items at the end of last term.
- A special thank you to Kelly Cleary who coordinated the running of the stall. We know this is not an ideal was to celebrate your birthday and we very much appreciate your hard work.
- Thank you also to the ladies who came to help our keen little shoppers on the day.
  
- Mothers’ Day Morning Tea: A lovely morning. Thank you to all the ladies and Len Silva who helped out. We received many compliments on the day and it was lovely to hear the mother really enjoyed it. FACEBOOK posts were seen by over 1000 people and now at 106 likes.
  
- Athletics Carnival: Morning Tea/ Canteen available to adults who attend. The children will not be permitted to leave the carnival supervision to purchase from the canteen. The catering team will put out a note to parents asking for bakers to donate something yummy. Details will be in outlined in the note.
  
- Shopping Trip: Change of date (5 November) ‘Bargain Buyers’ bus tours

## **OUR YEAR IN REVIEW**

Annemarie recapped the exciting 12 months just past.

The term began with...

- Walkathon – The main fundraising event last year and raised over \$21 000. It was such an enjoyable experience both in the making and on the day and it really was a memorable for everyone involved.
- Playground Equipment – The parish and school paid half each. The P&F made a donation toward the school’s portion.
- Representative Shirts – Donated new set of Sports Representative Shirts both with and without strip numbers.
  
- Catered for and socialised at many morning teas. These included;
  - Athletics Carnival Morning Tea
  - Grandparents Morning Tea
  - 2 x Kinder orientation morning teas
  - Tea and Tissues for Kinder
  - Mother’s Day Morning tea

\*\*\* Expenses for most of the morning teas were minimal due to the overwhelming generosity of talented bakers. Baking or contributing a sweet treat is an easy way to contribute especially if parents are unable to attend. Annemarie asked that if anyone was interested in baking for any future events to let a team member know.

- OLA Fiesta 2015– In August, the P&F ran the Lucky dip stall and school parent helpers worked at the barbeque.
- Facebook Page- The launch of the P&F page in August. The page currently has 106 likes. Annemarie asked those present to please LIKE and share.
- Father's Day Stall and Breakfast: September 2015
- Masters BBQ – Sunday Oct 2015: A great opportunity to talk to people in our local community about our great school. \$558
- Second Hand Uniform Shop has been opened twice as stocks have accumulated: A lot of sorting, culling, washing, ironing and labelling has gone into each of these days. We are lucky to have this opportunity to a buy a second or spare uniform and it has also raised approximately \$2580.
- Social BLINGO Bingo Night – October 2015. This was an enjoyable social night and raised approximately \$1979.60 from the raffle where we were fortunate enough to have all the prizes have donated.
- Christmas : Santa and treat/gift
- Weekly Special Treats with over 50 volunteers on each roster. The effort that goes into the organisation of the roster, the follow up with helpers each week and the organisation of the treats is all worth it to see the excitement on the children's faces as they approach the table to buy their treat on a Friday afternoon. The children really do enjoy it. Since May 2015, we have made \$2570.
- Supply refreshments for volunteers at the Swimming Carnival
- School Disco –decorate and supply drinks and glow sticks
- Shade sail donation
- Donation of \$1000 towards 'Boot Camp Breakfast'
- Donation of \$5000 towards school maintenance.
- The recent Mother's Day stall we sold about 690 gifts and made approx. \$2235 profit
- The OLA Fiesta is now approaching.

In the past 12 months we have raised **\$32 158.45** and have donated **\$21 200** with money still coming and going which will be clarified further in the treasurer's report.

Annemarie thanked everyone who has contributed to the financial success and most importantly to the continued building of OLA community spirit over the last 12 months.

Every event has been a team and community effort and could not have been done without the work of so many who have given up their time so generously.

Annemarie thanked her family for their patience, support and help. She added that they too have enjoyed the family involvement and hopes that she has set a good example for them about working in a team, finding ways to help others and being an active part of the community.

A thank you extended in particular to the wonderful P&F team who have worked tirelessly behind the scenes and continue to do so with our enormous commitment to the fiesta. The team juggles

work, children, commitments and being a part of the P&F and each of these ladies have given of their time so selflessly!

The outgoing Executive Committee:

Kellie Owen Vice President  
Lee-Ann Wallis Secretary  
Rebecca Galea Treasurer

The General Committee

Jo Gladwell  
Kelly Cleary  
Nicole Brown

Kellie Papandrea – Now moved on  
Alison Streater  
Ela Hudson

These ladies are there at the beginning when we are all still bleary eyed and until the end mopping the floors and packing away furniture when it is all over. They are an amazing group of women and should be so proud of what they have achieved!

*Annemarie thanked the Parish Office staff especially Fr Warren. Father Warren has been extremely supportive and encouraging. He is very excited by the work the P&F are doing on behalf of the school community. We are so lucky to have him here as our pastoral leader.*

*Annemarie also gave a special thank you to Eva, Cathy and the school staff. It has been a busy 12 months with a lot of "TRIAL AND ERROR"! She thanked them for their support and guidance and especially patience. OLA is fortunate to have them both.*

## **PRINCIPAL'S REPORT**

- Kinder information night was well attended. Next year we have 50 siblings as well as 50 new enrolments.
- Sibling interviews are in the final stages. Once these have been completed interviews for new enrolments will begin.
- Major refurbishments will be made in the Kindergarten area and Office / admin block over the July school holidays.
- New building works coming on well and tracking to schedule
- Enrichment programmes have been launched in the school – lead my Mrs Schroder. These include:
  - Interschool debating
  - Tournament of the minds
  - Maths Olympiad
- We also some students in 5/6 working Woolworths IT graduates – working on lego robotics projects
- Shed for Boys Shed still yet to be constructed – likely to approach the shed company and pay for the construction.

## **TREASURER'S REPORT**

## Accounts Spreadsheet

(From February 11, 2016 to date)

	Deposits	Withdrawals	Profit
Special Treats			
Fri 19/2/2016	\$166.50		
Fri 26/2/2016	\$161.70		
SDD - 4/3/2016	-		
Fri 11/3/2016	\$169.40		
Cancelled - 18/3/2016	-		
Easter - 25/3/2016	-		
Fri - 1/4/2016	\$145.95		
Fri - 8/4/2016	\$155.10		
School Holidays 11-22/4/2016	-		
Fri - 29/4/2016	\$130.35		
Fri - 6/5/2016	\$175.70		
Fri - 13/5/2016	\$194.00		
	<b>\$1,298.70</b>		
Special Treats expenses		\$300.35	\$998.35
Average \$	\$162.34		
Second Hand Uniforms (Sale 26th Feb)	\$1,740.25		
Mothers Day sales	\$3,448.50		
Mothers Day expenses		\$1,213.10	\$2,235.40
Purchase of Shade Cloth		\$177.00	
Fiesta Purchases (to date)		\$302.25	
Current Balance \$	\$16,482.77		

## VOTING – PRINCIPAL TO CHAIR

All positions vacated

## Nominations received

### Executive Committee

President – Annemarie Bond (2) - *accepted*

Vice President – Kellie Owen (2) - *accepted*

Secretary – Lee-Ann Wallis (1)- *accepted*

Treasurer – Melissa Strong (1)– *accepted*

### **Sub Committees**

#### ***Events Committee***

Kelly Cleary (1) – *accepted*

Monique Falzon (1) – *accepted*

Anne-Marie Apap (1) – *accepted*

Rebecca Galea (1) – *accepted*

#### ***Catering***

Nicole Brown (1) – *accepted*

Ela Hudson (1) – *accepted*

Kylie Ross (1) – *accepted* (via email)

Kylie Terzo (1) – *accepted* (via email)

#### ***Second Hand Uniforms***

Jo Gladwell (1) – *accepted*

Elicia Pace (1) – *accepted*

All positions above accepted by nominees.

Our Lady of the Angels P&F Association Executive 2016 / 17 positions appointed as follows:

President – Annemarie Bond

Vice President – Kellie Owen

Secretary – Lee-Ann Wallis

Treasurer – Melissa Strong

Our Lady of the Angels P&F Association sub committees 2016 / 17 appointed as follows:

### **Sub Committees**

#### ***Events Committee***

Kelly Cleary

Monique Falzon

Anne-Marie Apap

Rebecca Galea



***Catering***

Nicole Brown

Ella Hudson

Kylie Ross

Kylie Terzo

***Second Hand Uniforms***

Jo Gladwell

Elicia Pace

**GENERAL BUSINESS**

- Annemarie welcomed the new team and thanked Rebecca Galea as the outgoing executive member - treasurer. Rebecca has been meticulous in her role and highly efficient.

**NEXT MEETING:** August 10, 2016

**Meeting closed:** 7.58pm