



## *Our Lady of the Angels Primary School Parents and Friends Association*

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### **GENERAL MEETING 3 August 2016 – 7.00pm**

#### **PRAYER & WELCOME**

#### **PRESENT**

Eva La Rocca

Cathy Hey

Kyra Giglio (Attended to present PBS4L)

Jan Schroder (Attended to present PBS4L)

Annemarie Bond

Kellie Owen

Melissa Strong

Lee-Ann Wallis

Anne-Marie Apap

Joanna Gladwell

Natalie Spiteri

Sarah Whitehurst

Kaz Amini

Alison Streater

Nicole Brown

Jane Misek

#### **APOLOGIES**

Monique Falzon

Ela Hudson

Natasha Pacella

#### **MINUTES FROM PREVIOUS MEETING –**

Corrections:

Accept minutes – Kellie Owen

Second Minutes – Natalie Spiteri

## **BUSINESS ARISING FROM THE PREVIOUS MEETING**

### **General Business**

- Presentation of the Positive Behaviour Support for Learning (PBS4L) was made by Jan Schroder and Kyra Giglio prior to President's report.
  - PBS4L was launched on Tuesday, which was OLA day.
  - Children were presented with a key ring, which has the 3 school rules printed on it. There is signage around the school and the classrooms displaying the school rules.
  - PBS4L is about encouraging and recognising positive behaviour.
  - Children will be awarded Angel cards, once they have earned 10 Angel stamps they receive a certificate, 20 a silver medallion and 30 a gold medallion.

### **PRESIDENT'S REPORT**

- Athletics Carnival – P&F involvement
  - Annemarie thanked all of the parent helpers who baked items for the cake stall and those who helped out on the day.
  - Light refreshments were provided to the teachers and helpers. There was also a coffee van that came on the day.
  - It was discussed whether the P&F would organise a cake stall for future athletics carnivals. It was suggested that the parent helpers could be utilised better by helping out with the carnival on the day. Eva suggested and it was agreed to, that this could be discussed again closer to the time of the next carnival. No final decision was made.
- Storage for the P&F
  - Lack of storage is an issue for the P&F. Currently there are items stored at Fr Warren's shed and at the P&F members' homes. Any spare space that could be utilised at the school for some items would be very beneficial. Eva suggested that this matter could be looked at again once the school buildings are completed.
- Grandparent's Day Morning Tea
  - There was a wonderful turn out! It was a beautiful set up and a lovely morning tea. Annemarie received many complements on the day on behalf of everyone involved from both parents and grandparents. Many grandparents had travelled afar to be there on the day.
  - Very positive feedback was received on the coordination of tea and coffee and the waiting time and have this had improved from last year. The feedback and kind words are very much appreciated and are a credit to all involved. It is an enormous event - many people put in a lot of hard work.
  - Annemarie thanked the parent community who supplied morning tea. There was a wonderful range of food and an appropriate amount. A special thank you to Natalie who organised the beautiful flowers.
  - Annemarie thanked the Catering team and everyone who helped on the day. So many mums helped to set up, serve and most importantly pack up.

- Nicole Brown provided a report of behalf of the events committee. The day was a great success and she thanked everyone for their support. Having a lot of urns definitely helped things to move quickly and efficiently. There is a definite need to purchase more urns as many of them urns used were loaned. It was recommended that next year as well as the 2 tea and coffee stations, 2 milk and sugar stations per tea / coffee station should also be set up.
  
- Fiesta 'Bring in Day'
  - Thank you to the families who supported this. Some grades were quite generous in their donation. These donations will all be used at or towards items for the fiesta.
  
- Fiesta update:
 

Stalls & other items:

  - Kinder: Lucky dip
  - Year 1: Sweets and slushies. This is still coming together.
  - Year 2: Kid's Corner: Well organised and ready to go!
  - Year 3: Soccer Goals and BBQ helpers: Unfortunately no one wanted to take responsibility for the stalls and those who had their name down pulled out. Annemarie has taken on these stalls and has almost completed the roster for the day.
  - Year 4: Balloon Guessing Competition (Fr Warren's Ute) & Helping with the White Elephant Stall
  - Year 5: Art Hall
  - Year 6: Glow sticks
  - P&F: In addition to organising, the P&F are coordinating the show bags which will be given to the Year 6 parents to sell at their stall. These are also being assembled today.
  - School Art Hall: Artwork is being done by the children and will be put up by the teachers by next Friday before the final White Elephant Stall items come in.
  - OLA's Got Talent: Music to be on CD or USB given to Annemarie or Luiz ready to be loaded onto the system. Any technical requirements need to be advised. OLA School is organising trophies for the children. Everyone is looking forward to seeing the children perform on the day.
  - Raffle Tickets: School asked to please encourage the children to return their raffle tickets sold/unsold before the day. Thank you to the team who have been at the weekend masses to sell these to the parish.
  - Wrist Bands: Presale began last week. The wristbands are \$25 presale and \$30 on the day.
  - Silent Auction: This has begun at the weekend masses. Items are AMAZING. There will be a stall set up for this on the day also.

Prize
2 x Bledisloe Cup Tickets
2 x NFL College Football Cup Tickets
Russell Hobbs Performance Food Processor
Showboat Harbour Cruise
Body and Beauty Luxury Haircare Pack
Sydney Harbour Dinner Cruise for 2

Unique Framed Wiggles Memorabilia
Crestell Wool Quilt
3 Night Stay – Family Suite Northpoint Waterfront Apartments Port Macquarie (Ocean-view Room)
Lynwood Country Club Golf Package
Nuts Galore
Tooheys Esky and Entertaining Package
Hair Warehouse Large Giftpack
Sebel Hawkesbury Overnight Stay inc Breakfast

- The P&F will be continuing to sell raffle tickets/wrist bands and silent auction items at mass this weekend and next at the Saturday 5.30pm mass. The Parish committees will be helping by assisting on the Sunday masses. .
- Final Meeting: Aug 4<sup>th</sup> with Fr Warren. A representative from each stall will need to be at the meeting.
- Father's Day Stall: Wednesday August 24<sup>th</sup>. This will take place a week earlier so all the children will have opportunity to purchase on the same day. This year the Events' team will coordinate this. Using the figures from last year and also those from Mother's Day this year, it we anticipate a sale of about 650-700 gifts. A paper version of the note will go home on August 8<sup>th</sup>.
- All of the items for the Father's day stall have been ordered.
- Father's Day Breakfast: BBQ Breakfast for the Fathers or Male Carers and their OLA children only. This has not been done in the past, we would like to trial offering breakfast to the children who arrive with their fathers. We would like to limit this to OLA school children and their male carers only. This will be reviewed after the event for future years. The breakfast will be held on 2 September 2016.
- BARGAIN BUYERS Shopping Trip:
  - Melissa and Annemarie attended the organisers shopping day in early July. From this event they have planned the stores will be visited and lunch options. Stores visited were selected with the intention they would be beneficial come Christmas shopping time. Stores include; Christmas World toys and giftware. Tickets will be \$55 and no profit will be made on these as this price is simply the ticket and the cost of a 2-course pub lunch. A percentage of the sales profit made on the day is donated to back to the OLA P&F. This shopping trip is open to parents, friends, staff and parishioners. The trip has been booked for Sunday 6<sup>th</sup> November 2016.
- Second Hand Uniform report

- There have not been a lot of donations recently so there is not a lot of stock. Change of season should see donations increase. A drive for donations to be included in the newsletter.

## **PRINCIPAL'S REPORT**

- Eva thanked all those involved in Grandparents day. It was a great success and was enjoyed by many grandparents and their grandchildren. Lots of wonderful comments were received.
- School building is still tracking on time and they are hopeful of occupancy by the end of November.
- These school holidays some major works will be conducted in the current year 2 space, this is likely to be occupied by year 1 next year. The current kinder classroom space is likely to be the future library.
- The existing year 1 buildings will also have refurbishments, although this may not be a permanent building so balancing how much money is spent is important.
- Student toilets will undergo some revamping over the school holidays – this will include freshening up and replacing fittings.
- A mural competition will be run across the school. Students will be invited to design a mural – one for the boy's toilets and one for the girl's toilets (year 1 buildings). An artist will paint the winning entry over the term 3 holidays. Information about the competition will go out in the newsletter.
- Kindergarten enrolments for 2017 are very strong, currently sitting at around 86.
- Kinder orientations to take place in the last week of October and first week in November. Morning tea to be arranged for the 2<sup>nd</sup> orientation.
- Risk assessments have all been completed for the Fiesta.
- Artwork for the OLA Art Hall will all be up by the end of this week. All artwork is A4 in size.

## **TREASURER'S REPORT**

Special Treats	Deposits	Costs	Profit
Treats (20/5)	\$ 190.60		
Treats (27/5)	\$ 200.45		
Treats (3/6)	\$ 209.00		
Treats (17/6)	\$ 160.00		
Treats (24/6)	\$ 176.30		
Treats (1/7)	\$ 163.20		
Treats (22/7)	\$ 193.90		
Reimbursement (Special treats - Mysweeties 114470)		\$ 192.90	
Reimbursement (Special treats - Campbells 24/6/16)		\$ 222.16	
Reimbursement (Special treats - ABCOE 23/6/16)		\$ 59.35	
	<b>\$ 1,293.45</b>	<b>\$ 474.41</b>	<b>\$ 819.04</b>
<b>Father's Day Expenses</b>			

Reimbursement (F/day Golf balls - Target 24/6/16 11:42am)	\$ 23.00	
Reimbursement (F/day Golf balls - Target 24/6/16 10:50am)	\$ 68.00	
Reimbursement (F/day Golf balls - Target 24/6/16 11:27am)	\$ 35.00	
Reimbursement (Father's day stall-school gifts 19/07)	\$ 358.48	
Moon & Back School gifts (Father's day stall. Invoice 00015685)	\$ 1,375.00	
	<b>\$ 1,859.48</b>	
<b>Donations / General Revenue</b>		
Year 5/6 Fiesta donation (gold coin)	\$ 107.00	
Interest Credit	\$ 4.06	
Cheque received First National Real Estate \$100 donation	\$ 100.00	
	<b>\$ 211.06</b>	
<b>Athletics Carnival</b>		
Athletics Carnival Cake stall	\$ 348.05	
Athletics Carnival - Coffee van donation	\$ 40.00	
	<b>\$ 388.05</b>	
<b>Fiesta costs (to date)</b>		
Carry over from May report (12/5/16)	\$ 302.25	
Waddington Educational Resources (Raffle Tickets - Fiesta)	\$ 270.11	
	<b>\$ 572.36</b>	
<b>Other Costs</b>		
Reimbursement (Shopping Tour Deposit 5/7/16)	\$ 100.00	
V A Duselis (accountant)	\$ 880.00	
	<b>\$ 980.00</b>	
<b>Current Balance (as of 24/7/17)</b>	<b>\$ 14,791.33</b>	

## General Business

### Money raised by the Fiesta

- The P&F are hoping to raise a lot of funds from the upcoming Fiesta. Some ideas on what the school would like the money to be donated towards were discussed. Eva suggested some shaded picnic table type seating for the playground. Costs vary depending on the structure type from \$2400 up to \$3800. Eva provided some brochures of the different types. Once final amounts raised are known this can be discussed further.

**NEXT MEETING:** 2<sup>nd</sup> November 2016

**Meeting closed:** 8.10pm